

SECTION I – INTRODUCTION

The School Building Authority of West Virginia (SBA) is inviting qualified firms to submit a Statement of Qualifications (SOQ) for providing Construction Management (CM) services for statewide school construction projects.

SECTION II – REQUEST FOR QUALIFICATIONS

Qualified construction management firms must submit a statement of qualifications to provide design phase and agency Construction Management services for projects assigned by the SBA in upcoming school construction funding cycles. The SBA will consider the qualifications of all submitting firms and will select one or more firms to enter into an agency CM services agreement w

BASIC SERVICES

Design Post 603 (a) (1) (C) (i) (4)

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- Provide Consultant services as described in AIA document (the SIA C responsibility attached)
- Provide Grant Recipient representation and advisory services (Anticipate architect regarding site evaluations including site preparation development of proposed building sites)
- Attend educational planning meeting at milestone dates to provide education and Grant Recipient with cost and schedule expertise as needed by the project and programming phase
- Provide design independent cost estimating and knowledge of market conditions
- Provide project purchasing, bidding, budget management as well as design schedule management in cooperation with the design architect
- Analyze the architect's designs throughout all phases and providing cost savings alternate systems evaluation and constructability studies
- Advise the Grant Recipient with regards to efficiency in project delivery
- Provide long lead procurement studies assist with procurement of long lead items
- Assist in the permitting process
- Protect the Grant Recipient's sensitivity to quality, safety and environmental factors
- Assist with design reviews
- Participate in Building Information (ss)] TJ E BT 64 485C>11<00030044005100470003>9

ADDITIONAL SERVICES:

Should the SBA authorize additional ~~work~~ ~~services~~ beyond the Basic Service, compensation will be negotiated based on accepted hourly rates with the SBA/CM Agent Master Task Order Agreement.

SECTION IV – STATEMENT OF QUALIFICATIONS

The CMA is selected through a qualifications



SECTION V – SUBMITTAL REQUIRMENTS

Firms interested in the above project shall submit:

1. A cover letter expressing interest in performing services described within the SOQ
2. A Statement of Qualifications following the outline describing the content of the SOQ, **Which is a maximum length of twenty (20) pages of at least twelve (12) point font? to Address the SOQ criteria (excluding cover letter and resumes, but including the Organizational chart).**
3. Resumes for each key team member (limited to a ~~maximum~~ length of two (2) pages each) and attached as an appendix to the SOQ.
4. Previous project reference letters attached as an appendix to the SOQ.

Please provide ~~one~~ **(1) original and five (5) copies of the SOQs, total of six (6); MUST BE RECEIVED BY 4:00 p.m. LPT; Tuesday, November 24, 2015.**

On the submittal package, please display: firm name and project **“School Building Authority of West Virginia – Statement of Qualification for Construction Management Services”**.

Please be advised that the ~~time~~ **failure** to comply with the following criteria will be grounds for disqualification and **WILL BE** strictly enforced:

Failure to follow the prescribed submission outline described in Section IV of these instructions

Receipt of submittal after the specified ~~cut~~-off date, time and place

QUESTIONS: All questions pertaining to the