



*tructi*

Career Development, Progress,  
and Commitment.





## Individual Renewal Application

The renewal application for CCMs and CACMs can be found in this renewal handbook. Applications, along with any supporting documentation and current fee, should be submitted through the \_\_\_\_\_

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- 6Y [ ]bb[ ]b[ ]c[ ]b[ ]i[ ]b[ ]i[ ]a[ ]c[ ]Z[ ]cb[ ]Y[ ]f[ ]Y[ ]b[ ]Y[ ]k[ ]U[ ]'dc[ ]b[ ]h[ ]g[ ]f[ ]Y[ ]e[ ]i[ ]f[ ]Y[ ]X[ ] for CCMs and CACMs to renew their credential must [ ]b[ ]W[ ] XY[ ] U[ ]'a[ ] [ ]b[ ]a[ ] i[ ]a[ ]'c[ ]Z[ ]cb[ ]Y[ ]f[ ]Y[ ]b[ ]Y[ ]k[ ]U[ ]'dc[ ]b[ ]h[ ]g[ ]f[ ]Y[ ]e[ ]i[ ]f[ ]Y[ ]X[ ] or safety. The professional development activity (course, webinar, or session) must be directly related to construction a [ ]U[ ]b[ ]U[ ] [ ]Ya[ ] Y[ ]b[ ]h[ ]U[ ]g[ ]XY[ ] b[ ]Y[ ]X[ ]V[ ]m[ ]h[ ]Y[ ]77A[ ] U[ ]b[ ]X[ ]757A[ ]'5dd[ ]'W[ ]h[ ]c[ ]b[ ] Handbooks. The professional development activity must \ [ ]U[ ]j[ ] Y[ ] Y[ ]h[ ] [ ]V[ ]g[ ] c[ ]f[ ] g[ ]U[ ]Z[ ]f[ ]m[ ] [ ]b[ ] h[ ]Y[ ] h[ ]h[ ]Y[ ] c[ ]f[ ] h[ ]Y[ ] c[ ]Z[ ] V[ ]U[ ]' U[ ]M[ ]j[ ] [ ]m[ ] description. Multiple professional development activities may be taken to complete the ethics or safety requirement, as long as the total time of the eligible activity adds up to U[ ]'a[ ] [ ]b[ ]a[ ] i[ ]a[ ]'c[ ]Z[ ]cb[ ]Y[ ]f[ ]Y[ ]b[ ]Y[ ]k[ ]U[ ]'dc[ ]b[ ]h[ ]g[ ]f[ ]Y[ ]e[ ]i[ ]f[ ]Y[ ]X[ ] educational activities.
- 5[ ]' U[ ]M[ ]j[ ] [ ]h[ ]Y[ ]g[ ]a[ ] i[ ] g[ ]h[ ]V[ ]Y[ ]g[ ]d[ ]Y[ ]V[ ]Y[ ] W[ ]'m[ ]V[ ]z[ ]b[ ]g[ ]f[ ]i[ ] W[ ]c[ ]b[ ] [ ]b[ ]X[ ]i[ ] g[ ]r[ ]f[ ]m[ ] related.
- Renewal Points can be earned anytime from the date UddYUf]b[ ]c[ ]b[ ]n[ ]e[ ]i[ ]f[ ]W[ ]f[ ]h[ ] W[ ]h[ ]'c[ ]f[ ]a[ ]c[ ]g[ ]h[ ]f[ ]Y[ ]W[ ]b[ ]h[ ]g[ ] V[ ]g[ ]Y[ ]e[ ]i[ ] Y[ ]b[ ]h[ ] renewal period.
- No points may carry over from one 3-year period to the next.
- Renewal applications and supporting documentation are due by the end of your anniversary month.

## Appeals

Requests for an appeal of denial of renewal must be made to h[ ]Y[ ]7A[ ]7[ ]bc[ ]'U[ ]h[ ]f[ ]h[ ]U[ ]b[ ]' \$X[ ]U[ ]h[ ]g[ ]U[ ]Z[ ]f[ ]f[ ]h[ ]Y[ ]X[ ]U[ ]h[ ]'c[ ]Z[ ]h[ ]Y[ ]'b[ ]c[ ]h[ ] W[ ]h[ ]c[ ]b[ ] h[ ]c[ ]'h[ ]Y[ ]'U[ ]dd[ ]'W[ ]h[ ]c[ ]b[ ]c[ ]Z[ ]XY[ ]b[ ]Y[ ]X[ ]'f[ ]Y[ ]b[ ]Y[ ]k[ ]U[ ]'K[ ] [ ]h[ ] [ ]b[ ]'\*\$[ ]X[ ]U[ ]h[ ]g[ ]'c[ ]Z[ ]h[ ]Y[ ] receipt of the written appeal, the Ethics, Grievance, Appeals, and Discipline Committee must conclude its deliberations U[ ]b[ ]X[ ]'b[ ]c[ ]h[ ]Z[ ]h[ ]h[ ]Y[ ]'b[ ]X[ ]j[ ] [ ]X[ ]i[ ] U[ ]' [ ]b[ ] [ ]h[ ]Y[ ]'U[ ]dd[ ]Y[ ]U[ ]'h[ ]Y[ ]X[ ]W[ ]g[ ]c[ ]b[ ]c[ ]Z[ ]h[ ]Y[ ] 9[ ]h[ ] [ ]V[ ]g[ ]z[ ]; f[ ]j[ ]Y[ ] h[ ] f[ ] fi[ ] -

## Auditing

CMCI guidelines require random auditing of all renewal applications received for the CCM or CACM programs. Audits k[ ]' V[ ]Y[ ]d[ ]Y[ ]f[ ]Z[ ]c[ ]fa[ ] Y[ ]X[ ]V[ ]m[ ]W[ ]f[ ]h[ ] W[ ]h[ ]c[ ]b[ ]g[ ]U[ ]Z[ ]c[ ]b[ ]V[ ]Y[ ]U[ ]Z[ ]c[ ]Z[ ]h[ ]Y[ ]'6c[ ]U[ ]f[ ]X[ ] of Governors. Renewal applications found through an audit to be incomplete will require the individual to provide any U[ ]X[ ]h[ ]c[ ]b[ ]U[ ]'X[ ]c[ ]W[ ]a[ ] Y[ ]b[ ]h[ ]U[ ]c[ ]b[ ]k[ ] [ ]h[ ] [ ]b[ ]' - \$X[ ]U[ ]h[ ]g[ ]c[ ]Z[ ]b[ ]c[ ]h[ ]W[ ]'Z[ ]c[ ]a[ ]'7A[ ]7[ ]' 5Z[ ]h[ ]f[ ]' - \$X[ ]U[ ]h[ ]g[ ]z[ ]h[ ]Y[ ]'b[ ]X[ ]j[ ] [ ]X[ ]i[ ] U[ ]' \ U[ ]g[ ]'b[ ]c[ ]h[ ]d[ ]f[ ]c[ ]j[ ]Y[ ]X[ ]' V[ ]t[ ]a[ ]d[ ]'Y[ ]h[ ] [ ]b[ ]Z[ ]c[ ]fa[ ] U[ ]h[ ]c[ ]b[ ]Z[ ]h[ ]Y[ ]'W[ ]f[ ]h[ ] W[ ]h[ ]c[ ]b[ ]k[ ]' V[ ]Y[ ]g[ ]d[ ]Y[ ]b[ ]X[ ]Y[ ]X[ ]'z[ ]U[ ]b[ ] [ ]b[ ]X[ ]j[ ] [ ]X[ ]i[ ] U[ ]' [ ]g[ ]g[ ]d[ ]Y[ ]W[ ]X[ ]'c[ ]Z[ ]f[ ]U[ ]'X[ ]i[ ] Y[ ]b[ ]h[ ]m[ ] [ ]b[ ] [ ]a[ ] [ ]g[ ]b[ ]Z[ ]c[ ]fa[ ] U[ ]h[ ]c[ ]b[ ]Z[ ]h[ ]Y[ ]'W[ ]g[ ]y[ ]k[ ]' be referred to the Ethics, Grievance, Appeals, and Discipline Committee for review and resolution.



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CMCI has outlined multiple options for CMCI credential holders to earn Renewal Points towards their renewal, as seen on the charts below:

## Section 1: Categories to Earn Renewal Credit

▶ Involvement/Commitment to the Profession	Membership in industry-related	%dc]bhdYf'mYUf'dYf'a Ya VYfg\jd
	Continued employment as responsible-in-charge (RIC)	%dc]bhdYf'mYUf
	Industry relevant state issued license(s)	%dc]bhdYf'mYUf
▶ Writing related to the CM profession	Manual, monograph, booklet, chapter	&dc]bhgdYf'jHya
	Book	6 points per book
▶ Presentations		&dc]bhgdYf'Yj Ybh
		3 points per year
▶ Fre[ i _edVbEh Vd_pVj_ed'Mera" (CMAA, CMCI, ASCE, AIA, NSPE, AGC, CII, SAME, etc.)	Board member (national, chapter, etc.)	3 points per year
	Committee member	3 points per year
	CMCI subject matter expert	3 points per year
	ABET Program Evaluator (PEV)	) 'dc]bhgdYf'nYUf#%'dc]bhgdYf'Yj U'i Uh]cb
	CMCI Registered Mentor	3 points per year
	Actively teaching CM in colleges or universities	3 points per year



M&i 'UFY'fYei jfYX'hc'g' Va jhUh'YUgh&) 'Wa i 'Uhj' Y'fYbYk U'dc]bhgdYf'fDg'Zcf'77A 'cf'&\$'Wa i 'Uhj' Y'fDg'Zcf'757A 'Y]h'Yf'Vda V]bYX'cf'gYdUf'Uy'mZfca 'GVM]cb%'UbX#cf'GVM]cb'&'M&i 'a i gh'U'gc'g' Va jhUh'YUgh'cbY'dc]bhZfca 'GVM]cb'&'h'Uh]g'XYX]VhYX'hc'Yh.]Vj'cf'gUZ'hm'H'YfY'j'g'bc'a ]b]a i a 'Ua ci bhicZdc]bhgdYf'ei jfYX'Zfca 'GVM]cb'%'

# 9[hj\_ YVj\_ed'H[ d[ mVb [ Yj\_ed"( '9Vj[ ] eh[ i

Mti 'UFY'fYei jfYX'rc'g' Va ]hUh`YUgh&) `Wa i `Uhj Y'fYbYk U'dc]bhg'fFDgZcf'77A 'cf'&\$`Wa i `Uhj Y'FDgZcf'757A`  
Y]h.Yf`Vta V]bYX'cf'gYdUfUH'mZca `GYM]cb`%UbX#cf'GYM]cb`&"Mti `a i ghUgc'g' Va ]hUh`YUghcbY'dc]bhZca`  
GYM]cb`&h.Uh]g'XYX]MhX'rc'Yh.]Vj'cf'gUZymH.YfY']g'bc'a ]b]a i a `Ua ci bhicZdc]bhg'fY  
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By checking the box and signing your name in the space provided below, you agree to abide by the policies and procedures listed in this handbook and agree to abide by the Conditions and Conduct as follows:

-

- I hereby release from liability, and forever waive any claims,

## SECTION 3: RENEWAL POINTS (RPs)

### Involvement/Commitment to the Profession

%dc

YbgY

Please indicate your professional memberships or license(s):

G\cfh

T .....8UH'Di

...

Y'Di

G\cfhUfhjWY

Manual, monograph, booklet, chapter

Book

Please indicate what you wrote, where, and when published:

Presentations at conferences, seminars

Please indicate your presentations: where, when, and subject

## Involvement/Commitment to the Profession (Continued)

Please indicate the association, committee, and title:

CM Professional Development



## SECTION 4: CERTIFICATION RENEWAL AGREEMENT

