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Proprietor

Project Manager

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4. Project Approach



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CITY OF EAST PALO ALTO

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SCOPE OF SERVICES

COOLEY LANDING PARK PROJECT
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PROJECT MANAGEMENT CONSULTING SERVICES SCOPE OF WORK

-Case Study®

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of \$XXXX,

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(II-V)

F PROVIDE PUBLIC OUTREACH

- 4 Establish contact and provide update on project status to stakeholders.
- 4 Provide monthly illustrated updates for CITY to install on website.
- 4 Distribute monthly updates by email to stakeholders.

G CONSTRUCTION MANAGEMENT

- 4 Manage construction contractor(s).
- 4 Interface with various regulatory agencies and permitting authorities.
- 4 Administer Requests for Information, Requests for Proposal or Price Quotation, Force Accounts and Change Orders.
- 4 Assist CITY in negotiations with the consultant team(s) and of p~~ro~~ dict(r
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**CZ®9Y8...CITY OF EAST PALO ALTO'S POLICY AGAINST DISCRIMINATION,
HARASSMENT AND RETALIATION**

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